



Created by the Bill & Bonnie Daniels Trust
664 22nd Avenue NE, Minneapolis, MN 55418 612-623-3817

www.firehallmuseum.org

AUDITORIUM LICENSE AGREEMENT

AGREEMENT between: _____ (User) and the
Bill & Bonnie Daniels Firefighters Hall & Museum (BBDFHM)

DATE OF EVENT: ____/____/____

TIME: ____:____

DURATION (hours): ____

FEE SCHEDULE:

- \$400 for 3 Hours with additional \$100 per hour for each hour over 3 Hours
- \$75 Clean Up Fee

BBDFHM agrees to license the use of said space to User on the date and time specified above subject to the following conditions, which User accepts:

1. If the event extends for more than the allowed period of usage, a charge of \$100.00 shall be collected for each additional hour or fraction thereof.
2. The fee schedule covers the cost of the auditorium only and does NOT include the Museum gallery areas. Inclusion of the Museum gallery areas shall require an additional fee of \$4.00 per person, payable upon the signing of this Agreement.
3. User acknowledges that the BBDFHM kitchen is not licensed or equipped for commercial food service and food preparation. All food preparation shall be performed off site by a licensed caterer that has been pre-approved by the BBDFHM. Caterers not appearing on the BBDFHM pre-approved list shall provide all licenses, permits and insurance certificates deemed necessary by BBDFHM at least two weeks prior the rental date.
4. Caterers contracted by User shall clean up after the event, including removal from the property of all garbage, trash and debris that has accumulated at the event. The kitchen area shall be cleaned and swept.
5. In lieu of hiring a caterer, User may provide a "Pot Luck" style meal as long as ALL food is prepared off site. User will be responsible for clean up as in (4) above. In such "Pot Luck" arrangements,
6. User will NOT bring in alcoholic beverages nor allow alcoholic beverages to be consumed on the premises.
7. A deposit of \$100.00 shall be made on the date the reservation is made. The remaining payment shall be paid 7 to 10 days prior to the rental date. Cancellations must be made at least 2 weeks in advance of rental date for refund of deposit
8. User agrees to indemnification and shall hold BBDFHM harmless for any claims, demand or suits of any kind in nature resulting from accident or injuries occurring on the premises to self or others during the rental date.
9. The BBDFHM may modify or adjust rates for any group at its sole discretion.

10. We do not allow the use of “glitter” when decorating the rental hall.
11. In consideration for this Auditorium License Agreement, if the User is an individual and not an organization, the User represents that he/she is age 18 older and not under any legal disability.

USER Representative _____

BBDFHM Representative _____

DATE _____